

SAMPLE INVOICE FOR A TIME AND MATERIALS CONTRACT

**INVOICE**

My Agency Name  
555 Nowhere Boulevard  
Las Vegas, Nevada 89115

Remit Payment to:  
My Agency Name  
555 Nowhere Boulevard  
Las Vegas, Nevada 89114

April 25, 2006

Invoice #: 1105

Project #: 2005-USFS-500-P

Project Title: Seed Collection

Purchase Order #: 4500011401-016

Invoice Period: January 1, 2006 – March 31, 2006

Funding Source: SNPLMA

CBE or RFP Number: 600638

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<b>Description:</b>	<b>Invoicing Amount Per Scope of Work:</b>	<b>Total:</b>
Personnel Costs:		
Senior Biologist	\$245.00 daily rate @ 1 day (See breakdown attached)	\$ 245.00
Data Management Plan	\$2,750.00	\$2,750.00
Map of sites	\$400.00	\$ 400.00
<b>Total amount due:</b>		<b>\$3,395.00</b>

**See attached for Budget Summary Comparison.**